



## Christian County Commission

Notice is hereby given that the Christian County Commission met in regular session at:

The Historic Christian County Courthouse  
 100 W. Church Street Room 100  
 Ozark, Missouri, 65721

On **March 29<sup>th</sup>, 2021** at **9:40 a.m.**

### MEETING MINUTES

Attendee Name	Title	Status	Arrived	Adjourned
Hosea Bilyeu	Western Commissioner	Present	9:40 a.m.	10:16 a.m.
Ralph Phillips	Presiding Commissioner	Present	9:40 a.m.	10:16 a.m.
Lynn Morris	Eastern Commissioner	Present	9:40 a.m.	10:16 a.m.
Madi Hires	Executive Administrative Assistant	Present	9:40 a.m.	10:16 a.m.

Attendees: Human Resources Director Amber Bryant, Auditor Amy Dent, Krista Raleigh, County Clerk Kay Brown, Prosecutor Amy Fite, Kristin Tuohy, Shannon Stephens, and Assessor Danny Gray

A quorum was established. Presiding Commissioner Phillips entertained a motion to approve the consent agenda, which included the Christian County Commission's agenda for today, March 29<sup>th</sup>, 2021 as posted, and Christian County Commission's regular session minutes dated March 22<sup>nd</sup>, 2021. Eastern Commissioner Morris so moved. Western Commissioner Bilyeu seconded the motion.

Aye: Bilyeu, Phillips, Morris. Nay: None. Absent: None. Abstain: None.

The Commission met with EAA Madi Hires to discuss an agreement from Granicus for a 60-day trial of Peak, an agenda, and minutes software. Presented was a master subscription agreement, and quote for services after completion of the trial. Counselor Housley has reviewed all documentation.

Presiding Commissioner Phillips entertained a motion to approve the 60-day trial of Peak along with the master subscription agreement and quote. Western Commissioner Bilyeu so moved. Eastern Commissioner Morris seconded the motion.

Aye: Bilyeu, Phillips, Morris. Nay: None. Absent: None. Abstain: None.

The Commission met announce the employee of the 1<sup>st</sup> quarter. Presiding Commissioner Phillips presented Kristin Tuohy a certificate and gift card. Kristin was chosen as employee of the quarter for her continued leadership and dedication to her employees in the Prosecutor's Office and the citizens of Christian County. She works countless hours to seek and serve justice on behalf of victims.

The Commission met to discuss coverage in the Commission Office, more specifically someone to take minutes in the event that the EAA is absent. Presiding Commissioner Phillips presented a flow chart showing possible employees who have been trained in the past to take minutes and are still employed. The top of the flow chart includes County Clerk Kay Brown or a selected employee from her office who could serve as a first line backup.

Presiding Commissioner Phillips entertained a motion to approve the flow chart, on a temporary basis until another employee is hired in the Commission Office, showing the Clerk's Office as a first line back up for taking Commission Minutes. Western Commissioner Bilyeu so moved. Eastern Commissioner Morris seconded the motion.

Aye: Bilyeu, Phillips. Nay: Morris. Absent: None. Abstain: None.

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The Commission met with Assessor Danny Gray for a bid opening for change of value notices. One bid was received from Edward J. Rice. Assessor Gray noted that he would be comfortable awarding this bid to Edward J. Rice.

Presiding Commissioner Phillips entertained a motion to approve the recommendation by Assessor Gray to award Edward J. Rice for change of value notices. Eastern Commissioner Morris so moved. Western Commissioner Bilyeu seconded the motion.

Aye: Bilyeu, Phillips, Morris. Nay: None. Absent: None. Abstain: None.

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The Commission met with the Cybersecurity Committee to discuss updates on cybersecurity. Human Resources Director Bryant spoke for the group, noting that the committee has met twice, and had a lot of discussion on how to move forward. It important to note that the committee are not made up of IT professionals and are going off the recommendations of PCnet. The suggestion is to take the recommendations of PCnet and put them into place for a period of 6 months and look to hire the County's own IT professional. It will take 30-45 days to go live with the new coverage (cybersecurity coverage) and in the meantime a County IT professional could be hired and start to speak on behalf of the County's needs. Auditor Dent noted that the IT professional could be funded by the use of American Rescue Funds initially then each Office/Department could defer additional funds to keep the position funded. Discussion was held.

Presiding Commissioner Phillips entertained a motion to approve the committee moving forward with their recommendations as presented (including the quote provided previously by PCnet for a 6-month period and hiring an IT professional). Eastern Commissioner Morris so moved. Western Commissioner Bilyeu seconded the motion.

Aye: Bilyeu, Phillips, Morris. Nay: None. Absent: None. Abstain: None.

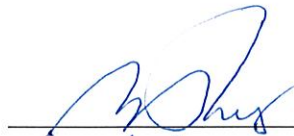
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The meeting was adjourned at 10:16 a.m.



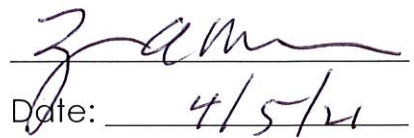
Date: 4-5-2021

Hosea Bilyeu  
Western Commissioner



Date: 4/3/21

Ralph Phillips  
Presiding Commissioner



Date: 4/5/21

Lynn Morris  
Eastern Commissioner